

Teacher: Linda Brown
Date: 12/8-12/12

Class: Intro to Business

Monday	Objective: Student will understand how computers are used in business
	Activities: <ol style="list-style-type: none"> 1. Read and discuss Chapter 14 in Intro to Business text 2. Do Review Your Reading Questions on Pg. 208 3. Answer Communicate Business Concepts Questions on Pg 208 4. Do Develop Your Business (Key Terms) on page 209
	Materials: Textbook, <i>Intro to Business</i>
	Follow Up/HW: Review Chapter Concepts in next class
Tuesday	Objective: Students will understand how computers are used in business
	Activities: <ol style="list-style-type: none"> 1. Global Perspectives: Computers for Foreign Language—Pg 207 2. Review Computer System Main Elements 3. Computer Processing
	Materials: Text
	Follow Up/HW:
Wednesday/Thursday (block)	Objective: Students will understand how computers are used in business
	Activities: <ol style="list-style-type: none"> 1. Students will work in groups to solve business problems with computer based concepts utilizing Textbook cases—Pg.209 2. Student groups will report out findings in group setting.
	Materials: Text, Butcher paper
	Follow Up/HW: Review Chapter 15 for Quiz
Friday	Objective: Students will understand how computers are used in business
	Activities: <ol style="list-style-type: none"> 1. Chapter 15 Quiz 2. Review and correct Quiz 3. E-mail etiquette Exercise Pg 21
	Materials: Text, Quiz
	Follow Up/HW: